CUSTOMS ADVICE
FOR DRIVERS USING
ROSSLARE EUROPORT

Revenue
Cáin agus Custaim na hÉireann
Irish Tax and Customs

Inbound to Ireland from Great Britain

- What you will need to have
- Checking your PBN status
- Get your Customs Channel
- How to Check-In at a Customs Terminal in Rosslare

What you will need to have

A Pre-Boarding Notification Identification number (PBN ID). This will be provided to you by your employer / business for whom you are moving the goods.

IF YOU DO NOT HAVE A VALID PBN ID YOU WILL NOT BE ALLOWED TO BOARD THE FERRY AND YOU WILL BE INSTRUCTED TO LEAVE THE PORT UNTIL YOU CAN PRESENT A VALID PBN ID.

Checking your PBN status

You will need your PBN ID to check its status.

Before you arrive at the ferry terminal in Great Britain check whether your PBN ID is valid on **www.revenue.ie/roro** or scan QR code.

On the RoRo page click on 'Check PBN Status'. Then enter your PBN ID and click 'Check Status'.

Check PBN Status

Enter the PBN ID to check status

PBN ID

Check Status

PBN Status Check

If you receive the message 'Good to proceed to check-in', then proceed to the ferry terminal. You will be requested to present the PBN ID at the ferry check-in.

If you receive a PBN Status message of 'Incomplete' please advise your employer / business for whom you are moving the goods.

PBN Status Check

PBN Status and details

PBN Status	Good to proceed to check-in
Details	All MRNs must be in the PBN
PBN ID	NV72JK46

||||||||| (barcode)

Edit PBN

ᵛ I need help

PBN Status Check

PBN Status and details

PBN Status	Incomplete
Details	ENS MRN is missing
PBN ID	MD93MU27

||||||||| (barcode)

Edit PBN

ᵛ I need help

Get your Customs Channel

During the last 30 minutes prior to docking you must check your Customs Channel to see whether you are free to leave the Port on arrival or if you have been called to Customs.

The following steps should be completed to get your channel:

Step 1: Go to **www.revenue.ie/roro** or scan QR code 30 minutes prior to docking

Pre-Boarding notification (PBN)

Check PBN Status →

Create PBN →

Edit PBN →

Customs Channel Look up

Customs Channel Look up →

Customs Check-in

Customs Check-in →

Click on Customs Channel Look up, enter your PBN ID, then click 'Get your Channel'

Customs Channel Lookup

Enter details for channel information for your vehicle or trailer.

PBN ID

[   ]

I don't have a PBN ID

Get your Channel

In the unlikely event that you have mislaid your PBN ID during the journey, follow these four steps:

- Enter the vehicle registration number or trailer ID of the vehicle you wish to check
- Select the scheduled date of arrival
- Select the relevant ship the vehicle is travelling on
- Click on the 'Get your Channel'

Customs Channel Lookup

Enter details for channel information for your vehicle or trailer.

Vehicle Registration / Trailer Number

11D34567

Accompanied freight enter the Vehicle Registration Number.
Unaccompanied freight enter the Trailer Number.

Date of Arrival

17 01 2021

Ship

11:30 SEATRUCK PROGRESS (950 ⌄)

I have a PBN ID

Get your Channel

You will receive 1 of the 5 channel options below.

Channel Options	Port Signs	Instructions
Exit the Port	EXIT	Follow the signs directing you straight out of the port. There is no need to call to Customs.
Call to Customs	CUSTOMS	Follow the signs directing you to the Customs Terminal, 2km from the Port.
Call to Customs - Transit	TRANSIT	Trucks moving under normal transit (**T1** and **T2**) - follow the signs directing you to the transit area at the Customs Terminal, 2km from the Port.
Call to Customs - Seal	SEAL CHECK	Follow the signs directing you to the seal check area at the Customs Terminal, 2km from the Port.
Live Animals BCP		If you are carrying live animals, follow the signs directing you to the live animals area at the Customs Terminal, 2km from the Port.

Step 2: If there are no details found on this ship for the vehicle registration number or trailer ID that you entered, you must Call to Customs, follow the signs to the Customs Terminal, 2km from the Port.

No Record Found

There were no details found on this ship for the Vehicle Registration or Trailer Number that you entered. If the details entered are correct please follow the default instruction below.

Channel

Call to Customs

Action

Follow the signage in the port

CUSTOMS

Vehicle Registration / Trailer Number	MDI402
Date of Arrival	17/01/2021 08:39
Ship	SEATRUCK PANORAMA (9372676)

Step 3: If PBN ID and / or vehicle details are correct, your channel will be shown. In the example below Call to Customs has been provided for the vehicle concerned.

If you receive a Call to Customs Channel, refresh **www.revenue.ie/roro** at regular intervals as your channel may be updated before you dock, as a result of new information received by Revenue, enabling you to Exit the Port on arrival.

Your Channel Information

Channel

Call to Customs

Action

Follow the signage in the port

CUSTOMS

PBN ID	TH23UN23
Vehicle Registration / Trailer Number	THW169
Date of Arrival	17/01/2021 12:00
Ship	SEATRUCK PANORAMA (9372676)

Customs Check-In

What to do if you receive a Call to Customs channel

You must proceed to the identified Customs Terminal and park your vehicle. Ensure you take note of your parking bay number as you will need this during the check-in process.

Step 1: After parking your vehicle in the identified Customs Terminal, go to **www.revenue.ie/roro**

Enter your PBN ID, then click 'Check-In'

Customs Check-In

Enter details to check-in your vehicle/trailer

PBN ID

I don't have a PBN ID

Check-In

If you do not have a PBN ID, click on the link and enter your Vehicle Registration or Trailer ID Number, select the correct 'Date of Arrival' and 'Ship' details from the drop-down menu. Then click 'Check-In'.

Customs Check-In

Enter details to check-in your vehicle/trailer

PBN ID

I don't have a PBN ID

Check-In

Customs Check-In

Enter details to check-in your vehicle or trailer.

Vehicle Registration / Trailer Number

Accompanied freight enter the Vehicle Registration Number. Unaccompanied freight enter the Trailer Number.

Date of Arrival

15-01-2021

Ship

12:00 SEATRUCK PANORAMA (937 ⌄

I have a PBN ID

Check-In

Step 2: You will then see the screen 'Check-In Information'.

Enter your Mobile Number and Parking Bay number and select your Vehicle Type from the dropdown menu, then click 'Check-In'.

Check-In Information

Enter details to check-in your vehicle/trailer

Vehicle Registration / Trailer Number

MDI402

PBN ID

XJ39YK29

Mobile Number

Example: 0871234567 or +447123456789 (International format)

Parking Bay

Example: B001 or T001

Vehicle Type

Dock Leveller Rear ⌄

ˇ I need help

Check-In

Step 3: If you successfully checked-in a summary of your details will appear on screen. You will receive a text message to the mobile number provided with further instructions, i.e. where to go for a physical exam or if you have been cleared to exit the Port.

Check-In Complete

You have successfully checked in

Channel

Call to Customs

Action

A text message will issue advising where to go for physical exam

You have successfully checked in

Vehicle Registration / Trailer Number	MDI402
PBN ID	YN72JT94
Mobile Num	0871234567
Parking Bay	B001
Vehicle Type	Dock Leveller Rear

For all other controls, the driver can check-in, in person, at the Customs Office in the Customs Terminal.

Drivers of vehicles containing goods should not exit from the Port without clearance from Customs.

Failure to comply is a criminal offence, punishable by a fine of €5,000 and / or imprisonment for a term of up to 12 months.

Outbound to or through Great Britain

What you will need to have

A Pre-Boarding Notification Identification number (PBN ID). This will be provided to you by your employer / business for whom you are moving the goods.

IF YOU DO NOT HAVE A VALID PBN ID YOU WILL NOT BE ALLOWED TO BOARD THE FERRY AND YOU WILL BE INSTRUCTED TO LEAVE THE PORT UNTIL YOU CAN PRESENT A VALID PBN ID.

Checking your PBN Status

You will need your PBN ID to check its status.

Before you arrive at the ferry terminal in Ireland check whether your PBN ID is valid and that you have a 'Good to proceed to check-in' status for boarding the ferry on **www.revenue.ie/roro** or scan QR code.

On the RoRo page click on 'Check PBN Status'. Then enter your PBN ID and click 'Check Status'.

Check PBN Status

Enter the PBN ID to check status

PBN ID

[   ]

Check Status

PBN Status Check

PBN Status and details

PBN Status	Good to proceed to check-in
Details	All MRNs must be in the PBN
PBN ID	NV72JK46

Edit PBN

You will be requested to present the PBN ID at the ferry check-in.

Further information is available on:
www.revenue.ie/brexit or **www.gov.ie/brexit**

Urgent queries relating to goods entering or leaving Ireland should be directed to:
Revenue's Customs Brexit Helpline: +353 1 738 3685

Do not use your mobile phone while driving.

Revenue
Cáin agus Custaim na hÉireann
Irish Tax and Customs